



County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

June 17, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
SANTA MONICA COURTHOUSE
PARKING LOT CANOPY PROJECT
SPECS. 6975; CAPITAL PROJECT NO. 87022
(THIRD DISTRICT) (4 VOTES)**

SUBJECT

The recommended actions will allow for construction of a new canopy and refurbishment of the security fence at the judges' parking lot.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the Santa Monica Courthouse Parking Lot Canopy Project is categorically exempt under the California Environmental Quality Act Section 15301 (f) and (4) because the refurbishment of the existing security fence and canopy cover over the existing parking lot will provide the same continued use.
2. Approve the project, budget and appropriation adjustment in the amount of \$496,000 to increase appropriation and revenue in the Santa Monica Courthouse Parking Lot Canopy Project (C.P. No. 87022) from the Malibu/Calabasas Courthouse – General Improvements Project (C.P. No. 86029) and funds received from the City of Santa Monica.
3. Authorize the Acting Director of Public Works to carry out the refurbishment work for the Santa Monica Courthouse Parking Lot Canopy Project by using a Board-approved Job Order Contract or a purchase order.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

PURPOSE/JUSTIFICATION

Approval of the recommended actions will allow the Department of Public Works (Public Works) to implement a canopy roof structure and refurbish the security fence over an existing judges' and employees' parking lot at the Santa Monica Courthouse, located at 1725 Main Street in the City of Santa Monica (City).

The City has constructed a six level parking structure immediately adjacent to and east of the judges' and employees parking lot. A narrow street with an inadequate existing security fence is in between the judges' parking lot and the parking structure. The City, as part of a Settlement Agreement with the County previously approved by your Board on November 16, 2004, provided \$340,000 for construction of a refurbished canopy, to provide a visual barrier, which will improve safety and security within the parking lot.

The proposed project includes the refurbishment of a canopy directly over the existing parking lot to create a visual barrier from the City's parking structure and the replacement of the existing dilapidated security fence.

Sustainable Design Program

The proposed project will support the Board's Policy for Green Building/Sustainable Design to the extent feasible by using building materials that are composed of recycled materials and by reducing the amount of demolition materials that would be disposed in landfills.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs that we provide Service Excellence (Goal 1) by ensuring the safety of staff and Fiscal Responsibility (Goal 4) by investing in public infrastructure.

FISCAL IMPACT/FINANCING

The estimated cost for construction and installation of the proposed project is \$378,400, including \$344,000 for the base cost improvements and \$34,400 in contingency funds. The total project cost, including construction, contingency fund, project management and other related services, is \$496,000 (Attachment A).

The attached appropriation adjustment (Attachment B) in the amount of \$496,000 will establish appropriation and revenue to account for the contribution of \$340,000 from the

City and the transfer of \$156,000 in appropriation from the Malibu/Calabasas Courthouse – General Improvements Project (C.P. No. 86029) to fully fund the Santa Monica Courthouse Parking Lot Canopy project (C.P. No. 87022). Upon your Board's approval of the attached appropriation adjustment, sufficient appropriation will be included in Fiscal Year 2007-08 Capital Projects/Refurbishments Budget to complete the proposed project.

Operating Budget Impact

Superior Courts anticipate no impact on the operating budget upon completion of the proposed project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The proposed canopy will be purchased and installed using a Board-approved Job Order Contract or a purchase order with a vendor selected from the County-approved vendor list. A standard contract, in the form previously approved by County Counsel, will be used and includes the standard Board-directed clauses that provide for termination of services, renegotiation, hiring qualified displaced County employees, GAIN/GROW, Contractor Employee Jury Services Program, Safely Surrendered Baby Law, and the Child Support Compliance.

This project is exempt from the County's Civic Art Policy and Procedures approved by your Board on December 7, 2004 because the total project cost is less than \$500,000.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from California Environmental Quality Act (CEQA) according to Section 15301 (f) and (l4) of the State CEQA Guidelines and Class 1 (h4) and (m) of the Environmental Document Reporting Procedures and Guidelines, adopted by the Board of Supervisors on November 17, 1987, because the project consists of the refurbishment of the existing security fence and canopy cover, which will provide the same use. The canopy structure over an existing parking lot allows for its continued normal operations of an existing facility for public gatherings for which the facility was designed.

CONTRACTING PROCESS

The proposed project will be constructed under a Board-approved Job Order Contract or purchase order.

The Honorable Board of Supervisors
June 17, 2008
Page 4

IMPACT ON CURRENT SERVICES

There is no impact on current County services or projects during performance of the recommended services.

CONCLUSION

Upon approval of the recommendations, please forward an adopted, stamped copy of the Board letter to my office, and one to the Department of Public Works (Project Management Division II).

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DDE:DL
JSE:DJT:DKM:zu

Attachments

c: Civic Arts Commission
County Counsel
Office of Affirmative Action Compliance
Superior Court

ATTACHMENT A

**DEPARTMENT OF PUBLIC WORKS: SANTA MONICA COURTHOUSE
PARKING LOT CANOPY PROJECT
SPECS. 6975; CAPITAL PROJECT NO. 87022
(THIRD DISTRICT) (4 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Board Approved
Project Program	Completed
Design	
Contract Execution	07/21/08
Construction Document Submittal	09/01/08
Jurisdictional Approval	09/15/08
Construction	
Substantial Completion	01/05/09
Acceptance	02/02/09

- Actual completion date.

II. PROJECT BUDGET

Budget Category	Approved Project Budget
Land Acquisition	\$ 0
Construction:	
(a) Estimated Construction Cost	\$ 344,000
(b) Change Order Allowance	34,400
Subtotal	\$ 378,400
Equipment	\$ 0
Plans and Specifications:	
(a) Design Services/ Construction Administration	\$ 25,000
(b) Optional Services	0
(c) Design Contingency	0
Subtotal	\$ 25,000
Civic Art	\$ 0
Consultant Services	\$ 0
Miscellaneous Expenditures	\$ 6,000
Jurisdictional Review, Permits, and Fees	\$ 10,000
County Services	\$ 76,600
TOTAL	\$ 496,000

June 17, 2008

ATTACHMENT B

**DEPARTMENT OF PUBLIC WORKS: SANTA MONICA COURTHOUSE
PARKING LOT CANOPY PROJECT
SPECS. 6975; CAPITAL PROJECT NO. 87022
(THIRD DISTRICT) (4 VOTES)**

APPROPRIATION ADJUSTMENT

FY 2007-08

FINANCIAL SOURCES

Capital Projects/ Refurbishments
Trial Courts
Malibu/Calabasas Courthouse-
General Improvements Project
Building and Improvements
A01 – CP – 6014 - 65047 – 86029
\$156,000 Decrease Appropriation

Capital Projects/ Refurbishments
Trial Courts
Other Miscellaneous Revenue/CP
A01 – CP – 65047 – 86029 – 94 - 9923
\$340,000 Increase Revenue

FINANCIAL USES

Capital Projects/Refurbishments
Trial Courts
Santa Monica Courthouse-
Parking Lot Canopy Project
Building and Improvements
A01 – CP – 6014 - 65047 – 87022
\$496,000 Increase Appropriation

JUSTIFICATION:

This adjustment is necessary to increase appropriation and revenue for funds received from the City of Santa Monica and reallocate appropriation to the Santa Monica Courthouse – Parking Lot Canopy Project from the Malibu/Calabasas Courthouse – General Improvements Project to fund the proposed project.

PINK

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BOARD OF
SUPERVISORS
OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF Chief Executive OfficeDEPT'S.
No. 060MAY 23, 2008

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2007-08 ✓
4 - VOTES ✓

SOURCES

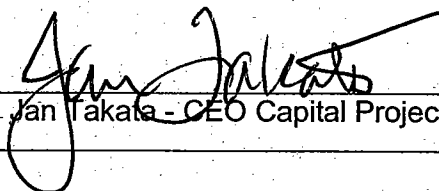
✓ Capital Projects/Refurbishments
 ✓ Trial Courts
 ✓ Malibu/Calabasas Crt Gen Improvements Project
 ✓ Fixed Assets: Building and Improvements
 A01-CP-6014-65047-86029 \$156,000 ✓
 ✓ Capital Projects/Refurbishments
 ✓ Trial Courts
 ✓ Santa Monica Courthouse Parking Lot Canopy Project
 ✓ Other Miscellaneous Revenue/CP
 A01-CP-65047-87022-94-9923 \$340,000
 Total: \$496,000

USES

Capital Projects/Refurbishments
 Trial Courts
 Santa Monica Courthouse Parking Lot Canopy Project
 Fixed Assets: Building and Improvements
 A01-CP-6014-65047-87022 \$496,000
 Total: \$496,000

JUSTIFICATION

- ✓ This adjustment is necessary to increase appropriation and revenue for funds received from the City of Santa Monica and reallocate appropriation from the Malibu/Calabasas Courthouse General Improvements Project to fund the proposed Santa Monica Courthouse Parking Lot Canopy project.


 Jan Takata - CEO Capital Projects

CHIEF EXECUTIVE OFFICER'S REPORT

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR —

ACTION

RECOMMENDATION

AUDITOR-CONTROLLER

BY Karen Shukuma

NO.

256May 28 20 08

APPROVED AS REQUESTED ✓

AS REVISED

June 4 20 08 John J. Edmister
 CHIEF EXECUTIVE OFFICER

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

20

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER